

BECOME A VITA VOLUNTEER

Volunteer
Income Tax
Assistance
Program

The **Volunteer Income Tax Assistance (VITA) Program** serves those with low to moderate income; age 60 and older; disabilities; and limited English proficiency in Beaufort, Jasper, Colleton, Bamberg and Barnwell counties during tax season (late January through mid-April). This past tax season, we saved taxpayers more than \$500,000 in tax preparer fees and prepared more than 2,300 returns.

SEASONAL VOLUNTEERS ARE NEEDED FOR:

No Tax Certification Required

Greeter/Screeners: Greets everyone visiting the site to create a pleasant atmosphere. Screens taxpayers to determine the type of assistance they need and confirm they have the necessary tax return documents.

Interpreter: Provides free language interpreter services to taxpayers who are not fluent in English. Basic tax knowledge is helpful, but is not required.

Computer Specialist/Troubleshooter: Has working knowledge of personal computers, software and communications systems.

Tax Certification Required

Site Coordinator: Serves as primary site resource. Must have excellent organizational and leadership skills. Develops and maintains volunteer schedules to ensure adequate coverage, supplies and equipment.

Tax Preparer: Provides free tax return preparation and electronic filing for eligible taxpayers. Must be fully tax law certified.

Quality Reviewer: Reviews tax returns completed by volunteer tax preparers, ensuring that tax returns are error-free. Must be tax law certified at the Intermediate level.

Volunteers may pick the dates, times and locations most convenient for them.

HELP US HELP THOSE IN NEED!

To learn more about VITA and how you can volunteer, call **843-321-9071**, email lowcountryvitacoalition@gmail.com or visit us online at www.vitalowcountry.org



LIVE HERE.
GIVE HERE.
HELP HERE.

